

## HAPS and IHSP-2 Value and Affordability Task Forces

### **Back Office and Clinical Support Task Force** **Terms of Reference - DRAFT**

#### **PURPOSE\_**

The Back Office and Clinical Support Task Force is one of several initiatives being undertaken as part of the Value and Affordability priority of the Toronto Central LHIN. This Task Force will contribute directly to shaping decisions for the 2010/12 Hospital Accountability Planning Submissions (HAPS) which all TC LHIN hospitals are required to submit by November 30<sup>th</sup>, 2009. Task Force recommendations will also contribute to longer term planning for collaborative changes that can be undertaken to strengthen value, affordability, and sustainability of clinical programs within TC LHIN hospitals.

#### **SCOPE OF WORK**

The Task Force will:

- Develop and recommend an approach to optimizing pharmacy and clinical laboratories resources within TC LHIN hospitals.
- Explore opportunities to increase uniformity relating to hospital human resource policies.
- Investigate and recommend an approach and timeline for engaging all TC LHIN hospitals in a shared supply chain management initiative(s)
- Identify and, if possible, develop recommendations regarding other initiatives that have high potential to increase value and affordability within TC LHIN hospitals.

The Task Force will identify specific questions / issues that should be explored with health care consumers. The TC LHIN will then conduct a process to solicit consumer inputs to further inform task force conclusions.

#### **TERM**

The Task Force will begin deliberations in summer 2009 and will submit an initial report to the Toronto Central LHIN by Friday, September 11, 2009. This report will be circulated to all TC LHIN hospital CEOs and discussed as part of a CEO Forum being scheduled for early September.

#### **LEADERSHIP AND MEMBERSHIP**

The Task Force Chair will be Co-Chaired by Bob Bell and Rob Devitt. The Task Force membership will be drawn from vice presidents and senior directors from a cross-section of TC LHIN hospitals together with a representative from the TC LHIN. The Task Force has the option of creating sub-groups and/or inviting additional participants to meetings based on the subject matter to be discussed.

**Back Office and Clinical Support Task Force Membership**

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| Bell, Bob ( <i>Co-Chair</i> )            | University Health Network              |
| Devitt, Rob ( <i>Co-Chair</i> )          | Toronto East General Hospital          |
| Underwood, Ene ( <i>Project Lead</i> )   | Toronto Central LHIN                   |
| Khalfan, Adil ( <i>Project Support</i> ) | Toronto Central LHIN                   |
| Gould, Isaac ( <i>Project Support</i> )  | University Health Network              |
| Chapman, William                         | St. Joseph's Health Centre             |
| Cooper, Jay                              | West Park Healthcare Centre            |
| D'Arcy, Steve                            | Providence Healthcare                  |
| Davis, Brad                              | University Health Network              |
| Dias, Marion                             | St. Michael's Hospital                 |
| Fischer, Debbie                          | Mount Sinai Hospital                   |
| Gordon, Philip                           | The Hospital for Sick Children         |
| Habal, Flavio                            | University Health Network              |
| Heffer, Michael                          | St. Joseph's Health Centre             |
| Herrmann, Nathan                         | Sunnybrook Health Sciences Centre      |
| Hill, Dan                                | Women's College Hospital               |
| Holtham, Angela                          | The Hospital for Sick Children         |
| Karapita, Stephanie                      | Casey House                            |
| Kataoka, Mark                            | St. Michael's Hospital                 |
| King, John                               | St. Michael's Hospital                 |
| Macken, Nancy<br>McColgan, Paula         | Bridgepoint Health                     |
| Mackie, Brian                            | Toronto Grace Health Centre            |
| Martin, Dean                             | Centre for Addiction and Mental Health |
| Meyers, Shelly                           | St. Joseph's Health Centre             |
| Musing, Emily                            | University Health Network              |
| Sproul, Joan                             | Mount Sinai Hospital                   |
| Stationwala, Altaf                       | Mount Sinai Hospital                   |
| Stumpo, Carmine                          | Toronto East General Hospital          |
| Young, Michael                           | Sunnybrook Health Sciences Centre      |

## **ACCOUNTABILITY**

The Task Force is jointly accountable to the Toronto Central LHIN and the collective CEOs of TC LHIN hospitals.

<sup>i</sup> TC LHIN Hospitals that are not already participants in Plexxus are: Casey House, Bridgepoint Health, Providence Centre, West Park, Toronto Grace, Runnymede, Baycrest, and CAMH. St. Michael's Hospital is a member of a shared supply chain management group based in Hamilton.