

**JOB TITLE:** Analyst **DATE:** June 2010  
**REPORTS TO:** Director, Program Development  
**DEPARTMENT:** Program Development (PD)  
**LOCATION:** 425 Bloor St. East, Toronto (Bloor and Sherbourne)

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The Toronto Central LHIN is one of 14 crown agencies corporations across Ontario mandated through the Local Health Services Integration Act to plan, integrate and fund local health services. The Toronto Central LHIN funds hospitals, the Toronto Central Community Care Access Centre, long-term care homes, community support service providers, community mental health and addictions agencies, and community health centres within its geographically defined area.

As a member of the Program Development team, the incumbent will play an important role in supporting the translation of LHIN goals, objectives and strategies into tangible and achievable programs. Using health data, information, research and best practice, you will be responsible for supporting the identification of gaps in the local health care system, supporting the development of evidence-based programs to address those gaps and supporting the establishment of methodologies and mechanisms to evaluate outcomes.

#### **PRIMARY PURPOSE:**

The incumbent participates in the establishment of LHIN priorities, goals, objectives and strategies and implementation of evidence-based program development initiatives to ensure that these are achieved.

#### **KEY ACCOUNTABILITIES:**

1. Support the translation of LHIN priorities into tangible and achievable programs through analysis, advice and input. Ensure alignment with LHIN and provincial strategies and using evidence-based decision making tools and methodologies.
2. Act as an advisor on the development, management, and implementation of portfolio goals, objectives, strategies, work plans and deliverables. Ensure that the work within the portfolio is in accordance with the *Local Health System Integration Act 2006*, management directives, LHIN policies and procedures and other guidelines.
3. In consultation with the Community Engagement and Corporate Affairs, Performance Measurement and Decision Support and Design portfolios and through the analysis of data and research, support the identification of gaps and opportunities in the local health care system as they relate to provincial strategic priorities.

4. Support the development of achievable strategic plans and recommendations for new programs or modifications to existing programs that are based on health information data and research, reflect best practices, are evidence-based, and include risk-based assessments.
5. Contribute to development of an effective and evidence-based evaluation methodology to determine effectiveness of new or modified health service programs implemented by the LHIN. Monitor and evaluate program outcomes.
6. Acts as a contributor to the creation, implementation and monitoring of the LHIN's Integrated Health Service Plan (IHSP).
7. As a member of the LHIN Program Development team, provide advice and recommendations, contribute to and inform the priorities of the LHIN, and participate in the identification, planning and implementation of activities and projects at the LHIN.
8. In conjunction with communications staff, ensure content related to Program Development activities is accurately reflected in communications materials.
9. Writes reports, briefing notes, presentations and other materials. Review and provide feedback on reports, presentations and other materials as needed.
10. Contribute to the promotion of the LHIN's work through activities such as participation on external committees or at external forums.

#### **POSITION REQUIREMENTS:**

##### **Education:**

- Post-secondary/Masters degree in health administration, health planning, business administration or relevant health related field, or equivalent education and experience.
- Three plus years related experience, including experience working in a health service provider organization
- Demonstrated experience working in an analytical capacity, including working knowledge of health information and data usage, best practices and evidence based decision support.
- Ability to interpret data and translate into effective and appropriate health program development.
- Demonstrated understanding of local health issues, priorities and needs. Clear understanding of the broader trends in health care policy and system development.
- Effective communication skills.
- Project management skills.

##### **Experience:**

1. Understanding of the Ontario health care system, its stakeholders, programs and issues.
2. Demonstrated experience in the analysis and evaluation of health care issues across multiple sectors.
3. Demonstrated experience working effectively in partnership with broad range of individuals and organizations of diverse backgrounds, preferably within the health care sector.
4. Strong interpersonal and relationship management skills.

**CONTACT INFORMATION:**

Should you be interested in applying for this exciting career opportunity, please forward your cover letter and resume before July 20, 2010, to:

Toronto Central Local Health Integration Network

Fax: 416-921-0117

Email: [torontocentral@lhins.on.ca](mailto:torontocentral@lhins.on.ca)

Quote subject line: **Ref. 2010-07 Analyst, Program Development**

Note: We will only contact individuals identified for interviews. No phone calls please.